



## DEPARTMENT OF THE NAVY

COMMANDING OFFICER  
NAVAL AIR STATION  
700 AVENGER AVENUE  
LEMOORE, CALIFORNIA 93248-5001

IN REPLY REFER TO:

NASLEMINST 5815.2E  
N00JL

JAN 04 2001

### NAS LEMOORE INSTRUCTION 5815.2E

From: Commanding Officer, Naval Air Station, Lemoore

Subj: DISCIPLINARY PROGRAM SUPPORT SERVICES

Encl: (1) NAS Lemoore Restriction Orders  
(2) NAS Lemoore Extra Duty Orders  
(3) NAS Lemoore Pretrial Restriction order

1. Purpose. To publish NAS Lemoore policy and establish guidelines for the support of tenant command disciplinary programs.

2. Cancellation. NASLEMINST 5815.2D

3. Applicability. The provisions of this instruction are applicable to all commands located at NAS Lemoore.

4. Policy. NAS Lemoore policy is to provide disciplinary program support services to the maximum extent possible within legal, physical, financial, and personnel constraints.

5. Discussion. NAS Lemoore, as the host command, recognizes that not all tenant commands have the resources to provide a full spectrum of disciplinary programs and services. While it is not the intent of NAS Lemoore to override the inherent prerogatives of local commanding officers, centralization of some discipline services is considered appropriate.

6. Action. NAS Lemoore shall provide the following disciplinary support services:

a. Security. NAS Lemoore will maintain and manage a security program. The Security Detachment will provide the following:

- (1) Foot and vehicular patrols;
- (2) Criminal investigators;
- (3) Narcotics interdiction team (including drug detection dogs);

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(4) Security incident reports;

(5) Community service (DUI) program (under the direction of the Station Judge Advocate); and,

(6) Such other services as the Commanding Officer deems appropriate.

b. Chief Master-at-Arms (CMAA). The CMAA will provide the following:

(1) Criminal Detention cells

(2) Transportation to and from NAS Lemoore and Navy brigs

(3) Punitive restriction and pretrial restraint programs.

(4) Urinalysis Testing. To those commands without a Drug, Alcohol Prevention Awareness (DAPA) Coordinator, NAS Lemoore will supply substance abuse urinalysis testing services.

c. Temporary Duty (TEM DU) Transfers. Requests to Bureau of Naval Personnel (BUPERS) for disciplinary transfer of personnel TEM DU to NAS Lemoore Others should be reserved for deploying commands and commands who have no legal/disciplinary staff. Personnel will be accepted at NAS Lemoore either with or without disciplinary action. In this case, NAS Lemoore becomes the transferee's parent command for all purposes including disciplinary action and separation processing as required.

d. Traffic Court. NAS Lemoore shall provide a Traffic Court which enforces Navy and NAS Lemoore traffic policy and regulations.

e. NAS Facilities Restriction Orders. The NAS Lemoore Commanding Officer is responsible for keeping common use facilities, such as housing units, Navy Exchange, service, clubs, and recreational facilities clean, safe, and peaceful. To this extent, NAS Lemoore Commanding Officer will issue, either at the request of tenant command or on the basis of credible information, such orders as are necessary to restrict personnel from those areas or places for the sole purpose of maintaining good order and discipline. Such orders will be issued to the military individual concerned via the parent commanding officer.

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f. Base Barment. Only the NAS Lemoore Commanding Officer and superior authority have the lawful power to bar individuals from entering the air station. Accordingly, tenant activities who have just cause to desire an individual be barred, should submit a written request to the Station Judge Advocate's Office detailing the reason for the barment.

g. Station Judge Advocate/Discipline Officer Services. The Station Judge Advocate and Discipline Officer shall attempt to determine the status of tenant command personnel with civil action pending or taken, and transmit that information to the individuals command. Such official legal liaison shall be the responsibility of the NAS Lemoore Station Judge Advocate and Discipline Officer. The Station Judge Advocate and Discipline Officer shall review the case and ensure the incidents of significance which involve tenant command personnel are appropriately resolved in coordination with the parent commanding officer.

h. Tenant commands are responsible for the issuance of restriction, extra duty, and pretrial orders. Orders will be typed on parent command letterhead, utilizing enclosures (1), (2) and (3). Bearing three copies of the pertinent orders, restrictee will report directly to Barracks 861 (Detention Facility).



JOHN V. STIVERS

Distribution: (NASLEMINST 5215.2V)  
Lists B and E

JAN 11 1966

1620  
N00JL

From: Commanding Officer, Naval Air Station, Lemoore  
To: \_\_\_\_\_

Subj: NOTIFICATION OF RESTRICTED STATUS

Ref: (a) Manual for Courts-Martial

1. You are hereby placed on restriction as ordered by the Commanding Officer at Captain's Mast held on \_\_\_\_\_. The termination of your restriction will be 0800, \_\_\_\_\_.
2. You will surrender your military ID Card to the Chief Master-At-Arms (CMAA) and will be issued a restricted ID Card for the duration of your restriction.
3. While on restriction, you may wear no facial hair unless authorized by a medical officer. You may not possess or wear any civilian clothing, except for athletic gear while actually participating in physical training, and suitable pajamas or night gown for sleeping.
4. You shall not enter Alvarez Village or any barracks area except in the performance of your duties.
5. You are not to be in any privately owned vehicle. You may be in government vehicles only in the performance of your duties.
6. You are not to consume any alcoholic beverages nor patronize any facility which sells them. You will not patronize any recreational facility. You may not have food in your possession at any location other than the galley. You may not purchase something to drink without permission of the MAA or your escort.
7. You will receive your work assignments from the Duty Master-At-Arms supervisor. You will not return to your command/department for work while in a restricted status.
8. You may not receive any deliveries except mail and paychecks at Building 861. Use of the telephone is a privilege limited to five minute calls on the pay telephone located in the check-in area of Building 861. Except for official calls and bona fide emergencies, telephone messages will not be relayed.

Enclosure (1)

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9. You will use Navy Exchange facilities only when escorted. Barber Shop and NEX runs will normally be made every Saturday morning, operational commitments permitting.

10. Your commuted rations will be terminated and you will be issued a chow pass for the duration of your restriction. You will march to and from regular meals at the main galley, escorted by the Duty Master-At-Arms.

11. You will have a complete seabag. Those personnel without a full seabag on arrival will be escorted by their command to the Uniform Shop to obtain necessary items to checking in at Building 861.

12. You will be assigned berthing in Building 861 (males) or Barracks 7 (females). Your locker must be tagged with your name, rate, SSN, and parent command/department. Occupied lockers must be locked when not in use. There shall be no foodstuffs or eating in the berthing area. Smoking is not permitted in the berthing area.

13. Reveille is observed at 0500 MON-SAT and 0600 Sundays and holidays. Your bunk must be properly made up by 0525 weekdays, 0630 Sundays and holidays. The berthing area is vacated between 0630 and 1600 daily (except Sundays and holidays).

14. There is an all hands field day in the berthing area daily between 2015 and 2100. In addition, a short sweeper will be held at 0630 daily. You must remain in the berthing area between 2000 and 0530 daily. The Duty Master-At-Arms will conduct at least four bunk checks during those hours.

15. Taps will be observed at 2200 daily and the laundry facility will be secured then. Loud and boisterous behavior is prohibited.

16. Muster Times are: Mon through Sat 0700, 1100, 1200, 1600, 1745, and 2000 Sundays and holidays; 0800 and hourly thereafter through 2000 and as directed by the CMAA, ACMAA, or Watch Supervisor.

17. Muster will be in formation where designated by the Duty Master-At-Arms, normally on the sidewalk directly west of Building 861. You are subject to inspection at each muster.

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18. Muster will be in clean, neat working uniform except for Sundays and holidays, when musters will be in the uniform of the day.

19. While in restricted status, you will not be allowed to leave Building 861 unless you are escorted by a staff member of the Master-At-Arms or a duly appointed representative of the staff.

20. Exceptions to musters are personnel sick in quarters or those attending religious services.

21. While restricted, you are subject to unannounced health and welfare inspections. Contraband discovered by the inspector may be used as evidence against you at nonjudicial punishment or court martial. Contraband is defined as any article or item not specifically authorized by the CMAA and includes civilian clothing (except as previously mentioned), alcohol, tobacco, and drugs and related paraphernalia; tools or weapons of any form, playing cards, dice, and any form of personal entertainment device or items. Newspapers, magazines and books are authorized with the exception of pornography of any type or magazines and books that bring discredit upon the U.S. Armed Forces are not authorized.

22. Supervised physical training will be conducted on Monday, Wednesday, and Friday. This will consist, weather permitting, of calisthenics followed by a 1.5 mile run.

23. General Military Training will be conducted each work day between 2100 and 2130.

24. While restricted, you are encouraged to pursue personal educational goals and reasonable arrangements may be considered on a case-by-case basis.

25. Unofficial visiting is normally from 1630 to 1930 daily and from 1300 to 1600 on Sundays and holidays. Visitors may be met in the check in area adjacent to the control center and may be entertained in the space immediately west of Building 861, within view of the control area window. Visitors are limited to two personal friends at any one time or a reasonable group of family members. Boisterous behavior or undue familiarity may be cause for loss of visiting privileges.

26. While in restricted status you are responsible to know, understand, and follow all standing orders promulgated by the CMAA.

27. Orders given by the CMAA, or any of the MAA staff, are to be considered as issued directly by the Commanding Officer and shall be treated as such.

28. Failure to comply with the foregoing instructions may result in loss of privileges and/or prosecution under Article 86, 92, and 134 of the Uniform Code of Military Justice.

29. While on restriction a written record of your performance will be maintained. Upon completion of restriction a performance report will be forwarded to your command department.

By direction

I certify that I have read and understand the Notification of Restricted status and will comply with the same.

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Witness  
Date

Restrictee

Copy to:  
Command/Department  
MPLO  
CMAA (2)

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1620

00JL

From: Commanding Officer, Naval Air Station, Lemoore

To: \_\_\_\_\_

Subj: NOTIFICATION OF EXTRA DUTY

Ref: (a) MCM

(b) U. S. Navy Regulations

1. You appeared at Commanding Officer's NJP on \_\_\_\_\_ and were awarded \_\_\_\_\_ days extra duty. The final day that extra duty will be performed is \_\_\_\_\_.

2. Immediately upon receipt of these orders, you will report to the Chief Master-At-Arms (CMAA), NAS Lemoore and under his/her supervision, perform the above extra duty. In the event you are unable to perform at the time specified due to watch, sick in quarters, etc., you will have your leading petty officer notify the CMAA personally or by phone call.

3. The CMAA, will supervise the extra duty to be performed in accordance with references (a) and (b).

4. The hours of extra duty shall be reasonable, not normally more than two hours per day, and shall be performed outside of normal duties and working hours. Extra duty shall not be on Sunday although Sunday counts in the computation of the period for which such punishment is imposed. Personnel on restriction assigned extra duty will perform said extra duty between 1800 and 2000 only.

5. Any failure to carry out these orders will result in further disciplinary action.

6. Upon completion of this punishment, CMAA, will notify the parent command that such punishment has been completed.

\_\_\_\_\_  
By direction



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I certify that I have read and understand the above orders and will comply with the same.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

Copy to:  
Command/Department  
MPLO  
CMAA (2)

Alcohol related: Y/N  
Drug related: Y/N

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5811  
Ser N118/

From: Air Test and Evaluation Squadron NINE

To: YNSN John T. Doe, USN, 123-45-6789

Subj: ORDERS TO PRE-TRIAL RESTRICTION

Ref: (a) MCM, 1998, R. C. M. 304

1. Reference (a) sets forth the regulations and procedures concerning pre-trial restraint. Pursuant to the provisions of reference (a), you are hereby placed on pre-trial restriction as a result of your alleged misconduct for Failure To Obey Order Or Regulation (Art. 92), Cruelty And Maltreatment (Art. 93), Assault (Art. 128), Burglary (Art. 129), Disorderly Conduct, Drunkenness (Art. 134). **This restriction is being imposed on you because this command is concerned that you may engage in serious criminal misconduct and that you may be a flight risk.**

2. You are hereby restricted to the limits of NAS Lemoore, California. While on pre-trial restriction, you will muster with the Chief Master at Arms or his designee at the times each day as he will discuss and provide to you per regulations.

3. Pre-trial restraint is not a punishment and shall not be used as such. Accordingly, you will not be required to perform extra duty. You are required to bring with you a full seabag. If you do not have one, you will be required to complete a request for health and comfort chit, DD Form 504, to complete your seabag.

4. You will muster in a clean and proper working uniform or uniform of the day according to the requirements of the Chief Master at Arms. You are prohibited from wearing civilian clothing, and consuming any alcoholic beverages at any time while held on pre-trial restriction. You will utilize such assigned berthing as previously directed. Failure to comply with the foregoing instructions may result in loss of privileges and/or prosecution under any applicable article of the Uniform Code of Military Justice (UCMJ), including but not limited to articles 90, 91, 92, and 134 of the UCMJ.

C. C. Herrier

Enclosure (3)